

THE SALINGS PARISH COUNCIL

MINUTES of the Parish Council Meeting held at Great Saling Village Hall on Thursday, 27th July 2023 commencing at 7:00pm.

Present: Cllr P Martin (Chairman)
Cllr C Bennett
Cllr A Hooks (Parish and District)
Cllr J Macleod
Cllr T McCarty
Cllr G Butland (County)

In Attendance: Members of the Public: 1

21-23/24 Apologies for Absence

Apologies received from Cllr O'Connell.

22-23/24 Declarations of Interest and Dispensations

None.

23-23/24 Acceptance of Minutes

RESOLVED that the minutes of the meeting held on 11th of May 2023, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Chairman. Proposer Cllr Bennett, Seconder Cllr Macleod.

24-23/24 Public Participation Session

- Had no objections with Muchmore Farm planning application.
- Discussed whether the proposed date of 1st October for litter picking would be a problem due to the overgrown verges at that time of year. Plus mentioned asbestos was found every 50 metres which was cleared last spring.
- The trees cut down on the land with the memorial 2 years ago look like they are re-growing.
- The new defibrillator parts have been installed.
- Requested the ranger clean the signs that are covered and no longer visible.
- Discussed which noticeboards belonged to the Parish Council and were used for Parish Council business.

25-23/24 District and/or County Councillor

Cllr Butland:

Thanked the council for the submission for the Member Led Pothole Scheme. It has been put forward for priority.

Cllr Ann Hooks:

- Councillor Grant scheme has now gone 'live' after the election. It will be advertised elsewhere.
- The quarry on the B1256 became fully operational on the 17th July.
- The consultation for the 'shape the future of your district' has started.
- Not yet able to pay for green bin disposals as it is on hold due to a call-in procedure.

26-23/24

Report from the Clerk:

The following update on matters arising was approved:

Training

The clerk has completed a further 3 more training courses.

Parish Ranger

Councillors are encouraged to send any jobs to the clerk to pass on to the ranger. Going forward the council would like to put what the ranger has been up to in the Salings Magazine, encouraging members of the parish to send any suggestions to the clerk.

Eastlight

Ranger to still go ahead and paint the fences using paint supplied by Eastlight and replace/fix the few posts that need stabilising if needed.

Memorial Land

The Approval Report has been sent to the Head of Service for his comments and then will be sent to the Property Director for the final authorisation to gift the land to us. They also found that there are two trees on this land that are under Tree Preservation Orders. The trees were removed and but from what they understand new trees were due to be planted last autumn. Which they are also looking into.

Defibrillator

The battery and pads on the defibrillator have been replaced.

Hundred Parishes Grant

Cllr Terry McCarty has submitted an application for a community garden to be created on the land adjacent to Vicarage Close.

S106 monies

£1820 has now been received which was spent on the bins and benches by the play area.

Gateway Signage

The clerk has been in contact with Essex Highways to clarify what is needed for work to be carried out installing the gates. Four companies have been

contacted so far to see if this is a job they are able to do. I am yet to hear back from all for a quote.

Trees adjacent to the village hall

The issue was highlighted at the Village Committee Meeting about the overgrown trees adjacent to the village hall. The clerk has contacted BDC to arrange a meeting.

Banking

The banking is being corrected to two signatories and the clerk is being added to give access.

Netting for Playing Field

Awaiting to hear back from the legal team and BDC.

Parking

Reports were received of cars parking on the footpath next to the entrance to the allotments in Great Salings. A note will be included in our next magazine entry however we cannot install preventative measures on the footway as this is the remit of ECC.

P3 Volunteer

The parish council is grateful for the P3 volunteer's ongoing voluntary work in clearing footpaths with the equipment provided by Essex County Council – the Parish Paths Partnership sponsors.

The work that the P3 volunteer has done each month to be acknowledged in the Salings Magazine.

27-23/24

Planning

The following applications were considered, and a response approved:

23/00777/HH

- i. To ratify the response submitted under delegated powers.
It was noted an objection and comment had been previously adopted on the last meeting, no further action was required.
- ii. To consider a further response following revised drawings of the application.
The previous objection remains the same with the revised drawings.

23/01300/FUL | No objection.

23/01221/FUL | Objection – comment submitted under delegated powers.

23/01322/HH | The council do not support but have no grounds to object.
Proposer Cllr T McCarty, Seconder Cllr Bennett.

- 28-23/24** **Ongoing Parish Meetings**
RESOLVED The council agreed meetings will be the last Thursday of the month and next years annual meeting will be 14th May 2024.
 Proposer Cllr Hooks, Seconded Cllr T McCarty.
- 29-23/24** **WASC Representatives**
RESOLVED The council agreed they will not be sending representatives but still want to emphasise WASC has support from our council.
- 30-23/24** **Playing field entrance**
RESOLVED Discussed a new yellow gate however do not have the budget. The current concrete blocks will remain.
 Proposer Cllr T McCarty, Seconded Cllr Hooks.
- 31-23/24** **Play area**
RESOLVED After reviewing the cleaning sections on the inspection report the council agreed they would like to research the best treatment such as Q-Clear for moss and algae and agree to ask the ranger to apply the treatment once chosen.
 Proposer Cllr Bennett, Seconded Cllr Macleod.
- 32-23/24** **Downgrading of Rogues Green**
RESOLVED The council agreed after the recommendation from Cllr Lee Scott, to lodge a formal request for Essex County Council to look into the process and legalities of downgrading Rogues Green (officially Byway 10 and part of Byway 31) back to a bridleway and take up the offer to repair the area. It was also agreed once this is done, to send a thank you to the members of the parish who instigated this motion and were heavily involved in the process.
 Proposer Cllr Hooks, Seconded Cllr Macleod.
- 33-23/24** **Litter Pick Event**
RESOLVED The council agreed to not do a litter pick event on the 1st October 2023 due to the overgrown nature of the verges. And to concentrate on a litter pick event on 3rd March 2024.
 Proposer Cllr Hooks, Seconded Cllr Macleod.
- 34-23/24** **Councillor Training**
 The council will look over dates and either let the clerk know if they would like to book or book themselves.
- 35-23/24** **Standing Orders**
RESOLVED The council reviewed and approved the Standing Orders.
 Proposer Cllr Hooks, Seconded Cllr Bennett.
- 36-23/24** **Finance**
 i. **RESOLVED** It was agreed to pay BALC (Braintree Association of Local Councils) membership at a cost of £48 per year. Proposer Cllr Martin, Seconded Cllr Hooks.

- ii. **RESOLVED** The finance report from June 2023 was noted. Proposer Cllr Martin, Seconder Cllr Hooks.
- iii. **RESOLVED** The finance report was received and payments approved. Proposer Cllr Martin, Seconder Cllr Hooks.
- iv. **RESOLVED** It was agreed to pay for a Clerks Manual book at £47.50. Proposer Cllr Martin, Seconder Cllr McCarty.
- v. **RESOLVED** To agree to renew RCCE membership at a cost of £44 plus VAT. Proposer Cllr McCarty, Seconder Cllr Hooks.

Salings Parish Council Finance

22nd June 2023

Cash Book Balance From 11/05/2023 £ **33,672.66**

Payments Made

Date	Payee	Description	Amount
22/05/2023	Drax Energy Solutions	Electricity	£ 46.51
15/06/2023	A&J Lighting	Street Light Maintenance	£ 27.36
19/06/2023	Drax Energy Solutions	Electricity	£ 48.04
15/05/2023	A&J Lighting	Street Light Maintenance	£ 27.36
28/05/2023	Various	Salaries	£ 1,198.32
24/05/2023	Lisa Harris	APA Refreshments	£ 100.00

Payments Received

Date	Payee	Description	Amount
13/06/2023	Panfield Parish Council	Ranger Fees	£ 150.00
05/05/2023	HMRC	VAT Reclaim	£ 1,643.40

Cash Book Balance on 22/06/2023

£ 34,018.47

Bank Balances on 22/06/2023

Barclays Community Account	£	12,079.72	
Barclays Premium Account	£	-	
Unity Trust Bank	£	7,076.22	
Unity Trust Reserve Account	£	15,011.53	
			£ 34,167.47

Less Unpresented Cheques/Direct Debits

SLCC Membership	-£	149.00	
			-£ 149.00
Adjustment			-£ 149.00

Reconciled Total

£ 34,018.47

Payments to be made

Date	Payee	Description	Amount
28/06/2023	Barry Page	Grass Cutting	£ 720.00
28/06/2023	Community Hearbeat	Pads & Batteries	£ 347.34
28/06/2023	Lisa Harris	Brightpay Software	£ 82.80
28/06/2023	Salaries	Salaries	£ 1,213.08

Cash Book Balance After Payments £ **31,655.25**

Salings Parish Council Finance

17/07/2023

Cash Book Balance From 28/06/2023 £ **31,655.25**

Payments Made

Date	Payee	Description	Amount
30/06/2023	Unity Trust	Service Charge	£ 18.00
17/07/2023	A & J Lighting	Street Light Maintenance	£ 27.36
19/07/2023	Drax Energy Solutions	Electricity	£ 46.51

Payments Received

Date	Payee	Description	Amount
10/07/2023	BDC	S106 Monies	£ 1,820.00
30/06/2023	Unity Trust	Interest received	£ 84.54
12/07/2023	Panfield Parish Council	Payment for Rangers services	£ 150.00

Cash Book Balance on 17/07/2023

£ 33,617.92

Bank Balances on 17/07/2023

Barclays Community Account	£	12,155.85
Barclays Premium Account	£	-
Unity Trust Bank	£	6,366.00
Unity Trust Reserve Account	£	15,096.07

£ 33,617.92

Less Unpresented Cheques/Direct Debits

£ -

Adjustment

£ -

Reconciled Total

£ 33,617.92

Payments to be made

Date	Payee	Description	Amount
28/07/2023	Shelley Boydell	Audit	£ 120.00
28/07/2023	Page & Son	Grass cutting	£ 555.00
28/07/2023	Clerks Expenses	Mileage & Parking for Training	£ 33.34
28/07/2023	Salaries	Salaries	£ 1,277.43

Cash Book Balance After Payments £ **31,632.15**

37-23/24 Items from Councillors to for the Next Agenda

- Essex Wildlife Trust - Conservation and Nature meeting and the Pop-Up Garden
- Eastlight land where the Memorial is.
- Community Orchard
- The Hundred Parishes Grant

38-23/24 Next Meeting of the Parish Council

The next meeting of The Salings Parish Council will take place on Thursday 28th September at 7:00pm.

The Chairman thanked everybody for attending and declared the meeting closed at 9:15pm.

Signed:
Chairman

Date: