

Minutes of the Parish Council meeting held on Wednesday 10th October 2018

Present Cllr Greenwood

Cllr Jiggins
Cllr Baugh
Cllr Bennett

DC Banthorpe
1 Member of the Public
Cathryn Carlisle (Clerk)

18/165 Apologies for Absence
Cllr Martin

18/166 The Minutes of the meeting held on 12th September 2018 were approved and signed as a true record of the meeting.

18/167 Declarations of interest
Cllr Greenwood VHMC

18/168 Public participation session with respect to items on the agenda and other matters that are of mutual interest.
There was a car in the ditch on the byway at the entrance to the airfield. The Police were involved, the owner of the car said it was in a garage having repairs.

There was a Discovery burnt out near Timbers leaving some mess; Highways need to lay some Tarmac. The Clerk will report the mess to Street Clean.
The Resident who attended the meeting reported that he has been round and cleared some of the branches that was obscuring road signs.

There been a couple of trees down in the area due to the strong winds.

The Chairman reported that there was a lot of dead pigeons around the play area and the area between no 20 Grove villa's and the property on the other side of the path as well as on The Street and also in the garden at 20 Grove Villas.

18/169 District Councillors Report
The DC report that the District Council are still working on the Local Plan.
The 3-week investigation of the proposed Brook Green Development has finished, ECC Highways are now supporting this development.

The DC attended a Highway Briefing where they gave information on the following Roads
A120 Slips Roads at Galley Corner roundabout

A120 and A12 improvement scheme
 Dual carriageway into the Springwood Industrial Estate
 Thames Crossing
 M11 Junction plans

A Deer Crossing sign for the Shalford Road has been installed
 At the Full Council meeting at Braintree District Council on Monday night, where the Council talked about the Local Plan. CAUSE made their presence known at the meeting, two Cllrs expressed the opinion that it was because so many people felt that their opinions and concerns weren't being heard.

18/171 Clerks Report

The Clerk has been speaking to Giga Clear, and mentioned that she had sent off the wayleave agreement for the Village Hall land.

18/172 Action Group Liaison Officer's Report

The Action Group are in the process of planning the Christmas Event on the 8th December.

The Chairman mentioned that she saw the Play Equipment Inspection has been inspected taking place today. She was made aware by the Inspector that one of the balance poles on the old play equipment needs to be removed as it rotten. The PC will receive the Inspection report in due course.

18/173 Finance

18/173.1	£112.85	Staffing Costs	Oct	S/O
18/173.2	£27.36	A & J Lighting Solutions	Maintenance	D/D
18/173.3	£42.18	E-on D/D	Electricity	D/ d
18/173.4	£33.43	Clerks	Expenses	2009
18/173.5	£60.00	NALC	Foundation Qual	
18/173.8	£189.00	MDLandscapes	Grass Cutting	
18/173.9	£154.00	Saling Parish Hall	Hall Hire	
18/173.10	£100.66	RCCE	Consultation	

Payments were approved and signed. Cllr Jiggins checked the invoices prior to the meeting.

18/173.6 Budget Figures and Bank reconciliation
 Were approved by all the council present

18/173.7 Working Sheet for 2019/20 Budget
 The Clerk had sent out a draft working sheet, The Clerk hadn't as yet put anything down for Bardfield Saling; as of next year the PC will be responsible for them and receive precept from them.
 The Clerk had spoken to their Chairman of Bardfield Saling meeting and he had suggested a Bench, a Sign and Defibrillator.

The Council thought it would be a good idea to get a Defibrillator in the village as soon as possible.

18/174 Traffic Problems/Highways

Highways Devolution Pilot. The Council has put it name forward for this pilot. The Clerk spoke of a few concerns that other councils had commented on:-

1. Who's insurance covers this work.
2. Where do get the materials
3. How to we close the road etc to do the work and advertise
4. Who would do the work

The Council will look at all these details before deciding whether to take on this contract if it's offered to the council.

18/175 Planning Applications

The Planning application for Piggotts Barn has gone to Appeal

18/154.1 Planning Results

Four Elms Mill got its approval for a New Shed.

18/01545/FUL Proposed erection of 1st floor rear extension – 8 Woolpits Road
Great Saling

18/01344/VAR Application for a variation of condition 2 of planning permission
18/00022/FUL - replacement of drawings due to change of design.

18/01135/FUL Erection of single storey side extension - The Old Vicarage
The Street, Great Saling The PC Supported the Application
Granted

18/01136/FUL Proposed change of use from C3 to B1 and extension
replacing store - The Old Vicarage, The Street,
Great Saling The PC Supported the Application

18/175.2 Neighbourhood Plan update

The Neighbourhood Plan working group have put together a draft Plan.
The Working group have got another Grant which has been approved;
they are now waiting for the money to come through.

18/175.3 Braintree Local Plan Consultation Update

The District Councillor reported about this.

18/175.4 Uttlesford District Councils Local Plan update

UDC has put in an amendment that if WoB doesn't go through then

Uttlesford can't put their development at Stebbing forward.

18/175.5 Joint Council Committee report

No report

18/176 Playing Field

Dunmow Rhodes Football Club will be using the Playing Field any this year.

18/177 Matters affecting the Village Hall Committee

The Councillors met with Sue Sheppard, the Village Halls & Community Buildings Adviser from RCCE prior to the meeting. She talked about the Trust Deed that governed the setting up and running of the Village Hall. She confirmed that the PC has no say over how the VHC work and no right to interfere with VHC business, but the VHC may make requests to the PC in order to facilitate the running of the Hall. During the conversation, she also stated that VHC meetings are private; members of the public were not usually in attendance, with the exception of the AGM.

She explained that Cllr Bennett could be a Parish Council representative (and therefore a Trustee) if he is self employed. It was proposed that Cllr Bennett and the VHMC should agree a new contract that better reflects the relationship between them; Sue said she would email a template of such a contract to both Cllrs Bennett and Greenwood, so this can be taken forward by the VHC. It would need to confirm Cllr Bennett's self-employed status as Caretaker to the Village Hall and that all PAYE, Tax returns etc. is dealt with by Cllr Bennett, who confirmed that he already did this.

The VHC would then need to contact the Charity Commission for permission to allow Cllr Bennett to be a Trustee. Cllr Greenwood stated that she had already sought guidance from HMRC and confirmed that he would be considered self-employed. Cllr Bennett expressed displeasure that Cllr Greenwood would get involved in his private affairs; however, both she and Sue Sheppard explained that she used a questionnaire on the HMRC website; no personal details were given or sought and the process is anonymous, so there was no invasion of privacy of Cllr Bennett's affairs.

Cllr Greenwood pointed out that she had already received a verbal request from the VHC for the PC to replace him as PC rep and that the matter would be fully discussed at the forthcoming VHC meeting.

After discussion, Cllr Bennett agreed to stand down as PC representative until after next year's elections and AGM, by which time any outstanding issues should be resolved.

18/178 Consultations/Publications sent
Overview and Scrutiny Committee - Highways Enquiry
Local pothole Repair Programme

18/179 Social Evening & Future Events

The first Social Evening went well, although the bar ran out of beer as they had erred on the side of caution when considering how much would be needed. They will be more prepared for the next event, which takes place on the 2nd November, there won't be a hot food van this time, as we were unable to find something suitable that was available for that date. The Council will put on some nibbles and ask for a donation to cover costs. The Clerk has had some flyers printed. and Cllr Jiggins will pick them up and distribute them to the councillors to deliver.

The Clerk has organised for a Pizza Van to come to the event on the 23rd February; Portapint and the Hall are already booked for that date.

The Clerk has bought some playing cards and some dominos and the Chairman has chess and draughts set for people to use as part of the social evening.

18/180 Entrance to Hall Green Farm

The Clerk chased ECC Highways up about this again but they appear to have made no further progress. The Clerk to see if Cllr Butland has had any response from ECC after the PC asked him to help us to move things forward.

18/181 Village Archive

Cllr Jiggins had spoken to Mrs Barbara Mavis who runs the Shalford Historical Society in Shalford, she gave Cllr Jiggins some useful information.

18/182 Reports from Councillors with matters affecting the village

18/183 Date of the next meeting 14th November 2018

There will be a budget meeting prior to the meeting starting at 7pm.

18/184 Matters to be raised by members for the next agenda

18/185 Meeting Closed at 9.05pm

Signed.....

Dated.....