

THE SALINGS PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting to be held at the Village Hall, Great Saling on Monday, 27th October 2025 commencing at 7:00 pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

L Harris

Lisa Harris

Clerk to Salings Parish Council

22nd October 2025

AGENDA

1. **Apologies for Absence.**
2. **To receive members' declarations of interest and dispensations in items on the agenda.**
3. Dispensations should be requested from the Clerk up to the day before the meeting.
4. **Minutes:** Acceptance of the minutes of the meeting of the Parish Council on 25th September 2025.
5. **Neighbourhood Plan Working Party:**
To receive an update from the Neighbourhood Plan Review Working Party and to discuss and agree any expenditure required to progress the review.
6. **Trees:** To consider quotes received for works to the ash tree on Great Saling playing field and agree on a tree surgeon.
7. **Finance:** To note, receive, and consider the following:

Payments authorised prior to the meeting (in accordance with Financial Regulation 5.1):
 - i. £311.75 to clerk for expenses at Braintree Garden Centre (plants for the Community Garden).
Reports and approvals:
 - ii. To note the Finance Report for October and approve the listed payments. (Appendix I)
 - iii. To approve any additional payments for invoices received up to the time of the meeting, with approved payments to be added to the Finance Report.
 - iv. To receive the Budget Monitoring Report and agree to any necessary adjustments to the budget.
 - v. To agree the expenditure for the plants for the gaps in the hedging.
8. **Planning:** To consider any planning applications received up to the time of the meeting and agree the council's response.
9. **Items to be added to the next agenda.**

10. Next Parish Council Meeting date.

Appendix I

Salings Parish Council Finance

22/10/2025

Cash Book Balance From Last Report 26/09/2025 £ 46,398.86

Payments Made

Date	Payee	Description	Amount
30/09/2025	Unity Trust Bank	Service Charge	£ 6.00
20/10/2025	Clerk	Community Garden Plants	£ 311.75

Payments Received

Date	Payee	Description	Amount
30/09/2025	Unity Trust Bank	Credit Interest	£ 140.25

Cash Book Balance on 22/10/2025

£ 46,221.36

Bank Balances on 22/10/2025

Unity Trust Bank	£	21,350.77
Unity Trust Reserve Account	£	24,870.59

£ 46,221.36

Less Unpresented Cheques/Direct Debits

£ -

Adjustment

Reconciled Total

£ 46,221.36

Payments to be made

Date	Payee	Description	Amount
28/10/2025	Salaries	Salaries	£ 585.87
28/10/2025	HMRC	HMRC	£ 25.33
28/10/2025	Clerks Expenses	WFH, Mileage, Council no.	£ 45.95
28/10/2025	Cloud Next	Hosting	£ 119.98
28/10/2025	Cloud Next	.org domain	£ 17.98
28/10/2025	Cloud Next	.gov.uk domain	£ 60.00
28/10/2025	Page & Sons	Grounds maintenance and grass cutting	£ 552.00
28/10/2025	The Salings Village Hall	Hall Hire May, July & September	£ 102.00
28/10/2025	SSE Energy	Streetlights August & September	£ 64.13

Cash Book Balance After Payments £ 45,233.99