

THE SALINGS PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting to be held at the Village Hall, Great Saling on Thursday, 27th July 2023 commencing at 7:00 pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive members' declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes of the Meeting of the Parish Council on the 11th of May 2023.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes.
5. **District and/or County Councillor:** To receive a report
6. **Report from the Clerk:** An update on any matters arising from the last meeting (Appendix I)
7. **Planning: To agree a response to the following applications:**

23/00777/HH | Erection of detached double garage. | 4 Woolpits Road Great Saling Essex CM7 5DZ

- i. To ratify the response submitted under delegated powers.
- ii. To consider a further response following revised drawings of the application.

23/01300/FUL | Installation of replacement oil storage tank | Blake House Blake End Great Saling Essex CM77 6RA

23/01221/FUL | Retrospective change of use to storage compound (Use Class B8), erection of 1.8m weldmesh fencing, laying of hardcore and vehicular accesses. | Land North Of Muchmores Farm Blake End Great Saling Essex

8. **To agree meetings will be the last Thursday of the month going forward.**
9. **WASC:** To agree on two representatives.
10. **Playing field entrance:** To agree on a restriction to the playing field entrance for the clerk to source.
11. **Play area:** To agree to pay GWH Steam Cleaning to clean the play area as required after the annual inspection.
12. **To agree to lodge a formal request for Essex County Council to look into the process and legalities of downgrading Rogues Green (officially Byway 10 and part of Byway 31) back to a bridleway.**
13. **Litter pick event:** To agree on a budget of £100 for the litter pick event on 1st October.
14. **Councillor Training:** Up and coming training is available for councillors who need refreshers or have not attended any training. Training spreadsheet to be updated.
15. **Standing Orders:** To review and approve the standing orders.
16. **Finance:**
 - i. To agree to pay BALC (Braintree Association of Local Councils) membership at a cost of £48 per year.
 - ii. To note the finance report from June 2023. (Appendix II)
 - iii. To receive the finance report and approve payments. (Appendix III)
 - iv. To agree to pay for a Clerks Manual book at £47.50.
 - v. To agree to renew RCCE membership at a cost of £44 plus VAT.
17. **Items from Councillors to be added to the next agenda.**
18. **Next Parish Council Meeting:** Thursday 28th September

L Harris

Lisa Harris
Clerk to Salings Parish Council

27th July 2023

Appendix I

REPORT FROM THE CLERK

Training

The clerk has completed a further 4 more training courses.

Parish Ranger

Councillors are encouraged to send any jobs to the clerk to pass onto the ranger.

Eastlight

Paint for the picket fence at Grove Villas was given by Eastlight however the Parish Ranger found most of the fence to be rotten and needing replacing after attempting to prepare the fence for painting. The clerk has had a response back from Eastlight after telling them of the condition the ranger found the fence to be in. They did their own assessment and found a replacement was not, in their opinion, needed at this moment in time but maybe within a couple of years.

Memorial Land

The Approval Report has been sent to the Head of Service for his comments and then will be sent to the Property Director for the final authorisation to gift the land to us. They also found that there are two trees on this land that are under Tree Preservation Orders. The trees were removed and but from what they understand new trees were due to be planted last autumn. Which they are also looking into.

Defibrillator

The battery and pads on the defibrillator have been replaced.

Hundred Parishes Grant

Cllr Terry McCarty has submitted an application for a community garden to be created on the land adjacent to Vicarage Close.

£106 monies

£1820 has now been received which was spent on the bins and benches by the play area.

Gateway Signage

The clerk has been in contact with Essex Highways to clarify what is needed for work to be carried out installing the gates. Four companies have been contacted so far to see if this is a job they are able to do. I am yet to hear back from all for a quote.

Trees adjacent to the village hall

The issue was highlighted at the Village Committee Meeting about the overgrown trees adjacent to the village hall. The clerk has contacted BDC to arrange a meeting.

Banking

The banking is being corrected to two signatories and the clerk is being added to give access.

Netting for Playing Field

Awaiting to hear back from the legal team and BDC.

Parking

Reports were received of cars parking on the footpath next to the entrance to the allotments in Great Salings. A note will be included in our next magazine entry however we cannot install preventative measures on the footway as this is the remit of ECC.

P3 Volunteer

The parish council is grateful for the P3 volunteer's ongoing voluntary work in clearing footpaths with the equipment provided by Essex County Council – the Parish Paths Partnership sponsors.

Update on Planning Applications Listed in the Minutes Previously:

23/00663/FUL - Land South Of Woolpits Road Bardfield Saling

Formation of a vehicular access.

PENDING DECISION

22/03099/FUL - Walnut Tree Cottage Piccotts Lane Great Saling

Erection of a 3 bedroomed dwellinghouse with access, landscaping and associated development.

PENDING DECISION

22/03363/HH - Rose Cottage New Green Bardfield Saling

Construction of second access to the highway including erection of entrance gate.

PENDING CONSIDERATION

23/00732/HH - 7 Woolpits Road Great Saling Essex CM7 5DZ

Erection of single-storey rear extension and two-storey side extension. Erection of front porch.

APPLICATION GRANTED

Appendix II

Salings Parish Council Finance

22nd June 2023

Cash Book Balance From 11/05/2023 £ **33,672.66**

Payments Made

Date	Payee	Description	Amount
22/05/2023	Drax Energy Solutions	Electricity	£ 46.51
15/06/2023	A&J Lighting	Street Light Maintenance	£ 27.36
19/06/2023	Drax Energy Solutions	Electricity	£ 48.04
15/05/2023	A&J Lighting	Street Light Maintenance	£ 27.36
28/05/2023	Various	Salaries	£ 1,198.32
24/05/2023	Lisa Harris	APA Refreshments	£ 100.00

Payments Received

Date	Payee	Description	Amount
13/06/2023	Panfield Parish Council	Ranger Fees	£ 150.00
05/05/2023	HMRC	VAT Reclaim	£ 1,643.40

Cash Book Balance on 22/06/2023

£ 34,018.47

Bank Balances on 22/06/2023

Barclays Community Account	£	12,079.72	
Barclays Premium Account	£	-	
Unity Trust Bank	£	7,076.22	
Unity Trust Reserve Account	£	15,011.53	
			£ 34,167.47

Less Unpresented Cheques/Direct Debits

SLCC Membership	-£	149.00	
			-£ 149.00

Adjustment **-£ 149.00**

Reconciled Total **£ 34,018.47**

Payments to be made

Date	Payee	Description	Amount
28/06/2023	Barry Page	Grass Cutting	£ 720.00
28/06/2023	Community Hearbeat	Pads & Batteries	£ 347.34
28/06/2023	Lisa Harris	Brightpay Software	£ 82.80
28/06/2023	Salaries	Salaries	£ 1,213.08

Cash Book Balance After Payments **£ 31,655.25**

Appendix III

Salings Parish Council Finance

17/07/2023

Cash Book Balance From 28/06/2023 £ 31,655.25

Payments Made

Date	Payee	Description	Amount
30/06/2023	Unity Trust	Service Charge	£ 18.00
17/07/2023	A & J Lighting	Street Light Maintenance	£ 27.36
19/07/2023	Drax Energy Solutions	Electricity	£ 46.51

Payments Received

Date	Payee	Description	Amount
10/07/2023	BDC	S106 Monies	£ 1,820.00
30/06/2023	Unity Trust	Interest received	£ 84.54
12/07/2023	Panfield Parish Council	Payment for Rangers services	£ 150.00

Cash Book Balance on 17/07/2023

£ 33,617.92

Bank Balances on 17/07/2023

Barclays Community Account	£	12,155.85
Barclays Premium Account	£	-
Unity Trust Bank	£	6,366.00
Unity Trust Reserve Account	£	15,096.07

£ 33,617.92

Less Unpresented Cheques/Direct Debits

£	-
£	-

Reconciled Total

£ 33,617.92

Payments to be made

Date	Payee	Description	Amount
28/07/2023	Shelley Boydell	Audit	£ 120.00
28/07/2023	Page & Son	Grass cutting	£ 555.00
28/07/2023	Clerks Expenses	Mileage & Parking for Training	£ 33.34
28/07/2023	Salaries	Salaries	£ 1,277.43

Cash Book Balance After Payments £ 31,632.15